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**MINUTES OF THE REGULAR BUSINESS MEETING OF THE  
CIVIL SERVICE COMMISSION  
NOVEMBER 13, 2014**

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**CALL TO ORDER**

The Regular Meeting of the Civil Service Commission was called to order at 5:31 p.m. in the Large Conference Room, Second Floor, National City Civic Center, on Thursday, November 13, 2014.

**ROLL CALL**

COMMISSION MEMBERS PRESENT:     *Leslie Coyote*, Chairperson  
                                                  *Fred Puhn*, Vice-Chairperson  
                                                  *Raphael Courtney*, Chairperson  
                                                  *William Sendt*, Commissioner

COMMISSION MEMBERS ABSENT:     None

STAFF PRESENT:                       *Stacey Stevenson*, Director of Administrative Services  
                                                  *Lilia Muñoz*, Human Resources Analyst

REPRESENTATIVES PRESENT:       None

**SALUTE TO THE FLAG**

Commissioner Sendt led the pledge of allegiance to the flag.

**PUBLIC COMMUNICATIONS**

None

**APPROVAL OF MINUTES**

**Regular Meeting of July 10, 2014**

**Action:** Motion made by Courtney, seconded by Puhn, and unanimously carried to approve the regular meeting minutes of July 10, 2014.

## **REPORTS FOR FILE**

### **Personnel Report Report of Vacancies**

**Action:** Motion made by Puhn, seconded by Courtney, and unanimously carried to accept and file the Personnel Report and the Report of Vacancies as presented to the Commission.

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **A. City Council consideration of attendance standards for Boards and Commissions**

Director Stacey Stevenson provided the Commission an update on the attendance issues from other Boards and Commissions. The City Attorney will be providing a report at the next City Council meeting, and invited them to attend.

### **B. Re-Schedule Civil Service Commission Meeting from January 8 to January 22, 2015**

Director Stacey Stevenson informed the Commission that due to the City Closure, we will not be returning to work until January 5 and that would not give staff sufficient time to prepare the agenda for the regular meeting of January 8. She requested to have the meeting postponed to January 22 or another date of their preference.

**Action:** Motion made by Puhn, seconded by Courtney, and unanimously carried to re-schedule the Civil Service Commission meeting from January 8 to January 22, 2015.

## **STAFF COMMENTS**

Director Stacey Stevenson informed the Commission that no applications were on file in the City Clerk's Office for the current vacancy. She also provided them an update on the results of the election for Mayor, Council, and the tax measure.

## **COMMISSIONER COMMENTS**

Commissioner Courtney asked about the development project of Lowe's. Director Stacey Stevenson responded that there were no immediate plans to open a Lowe's.

**ADJOURNMENT**

**Action:** Motion made by Courtney, seconded by Sendt, and unanimously carried to adjourn the regular meeting at 6:07 p.m., Thursday, November 13, 2014, to the next regular meeting of the Civil Service Commission on Thursday, January 22, 2015, at 5:30 p.m., in the Large Conference Room, Second Floor of the Civic Center, 1243 National City Blvd., National City, CA 91950.



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CHAIRPERSON



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DATE APPROVED

*Special meetings may be called by the Chairperson upon the recommendation of the Personnel Director to consider matters requiring a timely resolution in accordance with the Ralph M. Brown Act per Government Code Section 54950, et. Seq.*